

**Benton REA Trade/Technical Scholarship Program
2021-2022 School Year**

Provisions for Trade/Technical Scholarship

I. Eligible Candidates

All children of Benton REA members, or members themselves, are eligible candidates; excluding any person serving on the Selection Committee, any Benton REA employee, or any Benton REA board member, or the children of any of these excluded individuals. Part-time Benton REA student employees are not included under the “Benton REA employee” exclusion.

II. Student Qualification Conditions

- A. At the time of initial application, the candidate must be a graduating high school senior.
- B. Applicant must be enrolled or planning to enroll in a technical or trade institution or a pre-approved Certification Program or Associate in Applied Science Program at a community college or university.
1. The candidate may be enrolled in any field of study at a trade or technical institution in which the curriculums offered by these institutions are specialized and lead to job-specific certification.
 2. A candidate that attends a community college or university must maintain enrollment in a Certification Program or Associate in Applied Science Program in which the curriculum is specialized and leads to job-specific certification. All proposed Certification Programs or Associate in Applied Science Programs at community colleges and universities must be pre-approved by the Association Review Committee. Examples of eligible Certification Programs and Associate of Applied Science Programs include but are not limited to:
 - Automotive
 - Electrical Lineworker
 - Paramedic
 - Computer Aided Drafting
 - Nursing-LPN
 - Pharmacy Technician
 - Welding
- C. Parent(s) or legal guardian(s), or an Eligible Candidate, must be a member of the Benton REA with the member’s primary/principal residence located within Benton, Yakima or Lewis counties.
- D. Recipients agree to participate in the next Benton REA annual meeting. If the scholarship recipient is unable to attend the Benton REA annual meeting, they must make acceptable alternative arrangements with the Benton REA.
- E. The recipient must have completed all requirements necessary to be fully matriculated in the beginning of the term.

III. Limitations

- A. Scholarships will be awarded annually for recipients who will attend a community college or university for a curriculum that is at least two years in length. For all other curriculums and institutions, Benton REA will determine how the funds will be awarded on a case-by-case basis.
- B. Scholarships will be paid directly to the recipient’s college, university, technical, or trade institution upon Benton REA's receipt of tuition costs and appropriate evidence that the recipient has been accepted as a full-time student.
- C. First priority use of Trade/Technical Scholarship funds must be to pay tuition. If money remains after

tuition is paid, the candidate may purchase books and submit documented receipts to the Benton REA Review Committee to obtain reimbursement of such expense. Clothing, transportation, appliances, telephones, and food do not qualify for payment.

- D. Unused scholarship funds will be retained by Benton REA. Unused funds may result if a student is over financed, if a student no longer remains enrolled in the pre-approved curriculum, if the student no longer meets the requirements of the scholarship program, or if a recipient ceases to be a student. Scholarship funds that have been sent to an institution that are not used by a qualifying recipient shall be refunded to Benton REA, not to the student.
- E. Scholarships are not assignable.
- F. Recipients of a Trade/Technical scholarship must maintain an annual cumulative GPA of 3.0 or higher, witnessed by a certified transcript from the educational institution. For recipients enrolled in a Certification Program, or an Associate of Applied Science Program at a community college or a university that is pre-approved by Benton REA, the certified transcript will be used to verify that the student remains enrolled in the pre-approved program.
- G. Access to the scholarship fund for a trade/technical scholarship is valid for a limited time period not to exceed four (4) years from the date of initial enrollment in a technical or trade institution or a pre-approved Certification Program or Associate in Applied Science Program at a community college or university, and the funds shall only be disbursed for a period not to exceed two (2) school years. The scholarship funds will be disbursed through equal installments based upon the duration of the selected curriculum.
- H. Continuing access to scholarship funds is contingent upon the parent(s) or legal guardian(s) continuing their membership with Benton REA with their primary/principal residence located within Benton County, Lewis County, or Yakima County.

IV. Application Procedures

- A. Applicants for trade/technical scholarships must complete an application form, submit three reference letter with one reference letter from someone associated with the trade that the applicant will pursue, a copy of the applicant's transcript, and a trade/technical experience sheet.
- B. Only Applications and all required material that have been received prior to the deadline will be considered.

V. Selection Criteria

- A. General Selection Criteria will include the following considerations:
 - 1. Meet all eligibility requirements.
 - 2. Submission of reference letters as required.
 - 3. Grade Point Average. A copy of applicant's transcript must be provided.
 - 4. Submission of a completed Trade/Technical Experience Sheet.
- B. The following point scale will be used by the Review Committee for determining the recipients of the scholarship funds:

Description	Possible Points
Reference Letters	40
Grade Point Average	10
Trade/Technical Experience Sheet	<u>50</u>
Total Possible Points	100